



SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

2009 Annual Report

1966 – 2009



*43 Years of Service Providing Early Care
and Education Programs to Children and Families*

A United Way Agency 



Dear Friends,

We are pleased to provide our Annual Report for 2009.

This past year, early care and education programs were provided in eleven (11) Centers, including five (5) public preschool collaboration classrooms and in HomeStart, our partnership with Family Child Care Providers. These Programs represent services for over four hundred (400) children and their families in southern Kennebec County and include services for expectant families.

The Resource Development Center, Child Care Options, provided resource and referral for families and extensive professional development opportunities for child care providers throughout Kennebec and Somerset Counties.

Our Head Start and Early Head Start programs were awarded a Gold Certificate for achieving a non-compliance free triennial federal review. Our Increasing Male Involvement Program was formally recognized as a program strength and credited with making a significant difference in the lives of children and their families.

These programs and accomplishments could not have been possible without the work of a caring and dedicated staff and the efforts of many community and parent volunteers.

We thank our Board of Directors and Policy Council for their generous commitment of time, service and thoughtful decision-making.

As we look forward to the future, we recommit ourselves to the strength-based and relationship-based approach of Early Care and Education services, and together as a community, rededicate ourselves to continuing to make a difference in the lives of children and their families.

Sincerely,

Staci Fortunato
President, Board of Directors

Michele Pino
Executive Director

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BOARD OF DIRECTORS

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Kimo Cuares	Celena Rye
Katherine Freeman	Pamela Seltsam
Angela Gagnon	Sylvia Thornton
Samantha Gayton	Diane Vinal

SPECIAL RECOGNITION

We gratefully recognize Stacy Thorndike for three years of dedicated service on the Policy Council, serving as member, president and leader. We thank her for her commitment to children and families and for her many contributions to ensuring program quality in early care and education.

PROGRAM DESCRIPTIONS

Head Start

Head Start provided comprehensive services for 264 preschool children, ages 3–5 years old, and their families. Services for children included a daily classroom program, nutritious meals, medical, dental, mental health, nutrition and special services for children with disabilities. Social service, advocacy, and support services were provided for based on families' goals.

Parent involvement opportunities included decision making, program planning, and evaluation on the Policy Council, Board of Directors; Center Committee activities and other committees that advised on policies and procedures; parent training and networking opportunities; direct parent participation in accessing comprehensive health services for their children; and group and individual child curriculum planning.

Part day Head Start services were available for income eligible families in ten (10) Centers, including four (4) public school Prekindergarten programs, for 3½ - 4 hours daily, 4 to 5 days weekly for thirty-two (32) weeks a year. There are no fees for part day Head Start.

Full day, full year Head Start services were provided in four (4) Centers and in six (6) family child care homes. A minimum fee, based on family income was assessed for child care.



Early Head Start

The Early Head Start Program provided comprehensive services for 54 infants, toddlers and their families. Early Head Start incorporates all of the Head Start Program content areas into a comprehensive program for younger children, ages 6 weeks to 3 years, operating full day, year round programs. Early Head Start supports an integrated, continuum of care for children and families. Early Head Start was provided in three (3) Centers in Augusta, with minimum fees assessed for child care services.

Child Care

Full day full year early care and education programs were provided for 160 children ages 6 weeks to 5 years old. The program is available to children whose families are employed or participating in training. Fees are determined based on a sliding fee scale. Families who are ineligible for child care subsidies pay a full fee for service.

Full day, full year programs were available in five (5) Centers located in Augusta and Gardiner, and in Family Child Care Homes in southern Kennebec County.

Child and Adult Care Food Program

Early Care and Education Centers and Family Child Care Homes, sponsored by SKCDC, participated in the USDA Child and Adult Care Food Program, providing nutritious meals for all children. Families of children who attend these programs do not pay for meals. SKCDC is reimbursed for meals served in Centers based on the income level of families. Family Child Care Providers receive payments for meals based on a rate set by USDA. SKCDC sponsors 56 Family Child Care Homes in Kennebec and southern Somerset Counties.

Southern Kennebec Healthy Start Collaborative

For several years, SKCDC has joined Maine Parent Federation, Southern Kennebec Child Development Services, Kennebec Valley Mental Health Center, and private practitioners to help ensure that children will enter school healthy and ready to learn and once there, continue to be successful. The group has focused on children prenatal to age eight who have been exposed, or at risk of exposure, to adverse childhood experiences. The group plans and offers parent and provider training to strengthen and expand community resources for families.

EARLY CARE & EDUCATION PARTNERSHIPS



Home Start

Home Start, a partnership between Head Start and Family Child Care Providers offered full day, full year early care and education for infants, toddlers, and preschoolers in family child care home settings. Providers and staff work together to offer each child and family a program that includes education, health and nutrition services, parent involvement, and family support services.

Public Preschool Programs

We partnered with Augusta, Monmouth and Mt. Vernon School Departments to offer Department of Education approved public preschool programs at Gilbert, Lincoln, Mt.

Vernon and Monmouth elementary schools.

Early Head Start

The New Adventures Early Head Start Program, a partnership with the Capital Area Technical Center/Augusta Public Schools, served the infants and toddlers of parenting teen students who attended CATC for vocational technical training.

Services for Expectant Families

We partnered with Maine Parent Federation (MPF) Parents as Teachers Program and Kennebec Valley Community Action Program (KVCAP) Healthy Families Program.

These two community based home visiting programs offer education and support for expectant parents to gain skills and utilize resources to help their children develop optimally during the crucial early years of life.



Enhancing parent/child relationships, ensuring healthy outcomes for children, promoting child growth and development, teaching problem solving skills, improving the family's support system, and establishing trusting and nurturing relationships are some of the goals of the program. Families have access to SKCDC's full day program options, in multiple locations, for their babies, as parents pursue training or employment following the birth of their children.

EARLY CARE & EDUCATION CENTERS

- **Building Blocks School**
47 Independence Drive, Augusta
- **Gilbert Preschool Partnership**
Gilbert Elementary School
One Sunset Avenue, Augusta
- **Lincoln Preschool Partnership**
Lincoln Elementary School
30 Lincoln Street, Augusta
- **Magic Years**
5 Industrial Drive, Augusta
- **New Adventures**
Capital Area Technical Center
40 Pierce Drive, Augusta
- **Webster Center**
34 Franklin Street, Augusta
- **Gardiner Center**
12 Plummer Street, Gardiner
- **Lake Region Center**
165 Lakeview Drive, China
- **Monmouth Preschool Partnership**
Henry L. Cottrell School
169 Academy Road, Monmouth
- **Mt. Vernon Preschool Partnership**
Mt. Vernon Elementary School
1507 North Road, Mt. Vernon
- **South Gardiner Center**
721 River Road, South Gardiner

HOME START / FAMILY CHILD CARE PARTNERSHIPS

- **Katie Bailey** - Blueberry Patch Child Care, South China
- **Angela Beckwith** - ABC Childcare, Pittston
- **Kathy Beland** - Busy Hands Day Care, Augusta
- **Bonnie Brown** - Country Side Child Care, Monmouth
- **Karen Cote** - Karen's Carousel Daycare, Sidney
- **Dawna Harris** - Lakeview Childcare, Winthrop

DID YOU KNOW ?...

Increasing Male Involvement (IMI)



SKCDC continues to have one of the strongest fatherhood programs in New England. Again this year, members of IMI group attended the annual New England Fathering conference held in Connecticut where our efforts recognized as leaders in fathering programs.

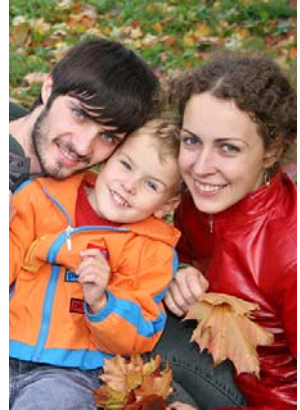
The IMI group met monthly to plan and coordinate events including ice fishing, sledding, camping, annual kite flying and fishing. Activities promote involvement of the whole family and foster the value of the involvement of dads and significant males. The IMI group also provided community service at the arboretum and supported center events including the garden at the So. Gardiner Center and yard clean up at Magic Years.

The need for Head Start and Early Head Start

This program has funding to serve 44% of the Head Start eligible 3 and 4 year old children in Southern Kennebec and 8% of Early Head Start eligible infants, toddlers, and expectant families.

Parent Involvement in Head Start & Early Head Start

445 parents were involved in their children's programs through family goal setting, home visits, program planning, training, and direct participation in their child's center or family child care home.



Health and Dental Services

100% of the children enrolled in Head Start and Early Head Start (311 in Head Start and 78 in Early Head Start) had access to an ongoing source of continuous and accessible, routine, preventive and acute medical care.

An increased number of children established a dental home this past year. In 2007-08, 66% of Head Start children and 63% of EHS children established a dental home. In 2008-09, 75% of children in HS and 72% of the children in Early Head Start had a dental home.

The Health Advisory Committee developed an Oral Health Sub-committee to explore ways to work more collaboratively with the local dental community with a goal of increasing family options for dental homes. With the support of the Kids Oral Health Project and the Office of Oral Health, we have reached out to Dr. John Willis who is the Head Start Dental Liaison in Maine. Dr. Willis and a local pediatrician, Dr. Jeffrey Stone have arranged for a presentation by SKCDC and KVCAP at the November meeting of the Kennebec Valley Dental Association. We are pleased with this opportunity and we thank our local partners for their support.

Enrollment and Attendance

Head Start and Early Head Start were fully enrolled during the program year, at 264 preschool children and 60 infants, toddlers and expectant families. An average of 209 (79%) Head Start children and 42 (78%) Early Head Start children attended daily.

Our system of documenting and analyzing reasons why children did not attend was very helpful to staff in their efforts to be proactive and effective with follow-up and family support.

Federal Review

During the week of March 23 – 27, 2009 the Federal Administration for Children and Families conducted an on-site monitoring review of our Head Start and Early Head Start programs. Based on the information gathered during the review, it was determined that our programs were in compliance with all applicable Head Start Program Performance Standards, laws, regulations and policy requirements. We were awarded a Gold Certificate. The award is a shared achievement of parents, staff, Policy Council, Board of Directors and community partners.

Public School Readiness

Head Start focuses on school readiness skills. Parent input and ongoing observations and assessments provide information on the growth and progress of each child. Individual assessments assist in indentifying the needs of children to determine if they are in typical preschool development range in areas such as social/emotional, language, literacy, math and science.

At the end of this Head Start Program year, Child Development Outcomes showed the following measured growth in Head Start children.

<u>Development area</u>	<u>Growth</u>
Physical	22%
Self-Help	15%
Language	16%
Literacy	17%
Cognitive	17%
Social/Emotional	15%
Approaches to Learning	16%
Creative Arts	15%

CAREER DEVELOPMENT

SKCDC offers training, technical assistance and financial assistance for staff pursuing college degrees and early childhood development certificates and credentials. Over the past year,

- 152 employees attended over 6,011.65 hours of training.
- Combined years of experience for SKCDC employees is 931 years.
- 22 employees have Associates Degrees.
- 34 employees have Bachelors Degrees.
- 4 employees have Masters Degrees.
- 11 employees have a Preschool CDA.
- 10 employees have an Infant Toddler CDA.
- 2 employees have both a Preschool and Infant Toddler CDA.

Educational Achievements



Congratulations Sarah Burden, Assistant Teacher at Building Blocks School, for the following achievement over the past year:

Bachelors Degree
Mental Health & Human Services



Child Care Options educates parents about their child care choices, offers continuing education to child care providers and strives to inform the community at large about child care.

Child Care Options is a trusted resource for parents and this year approximately 575 families in Kennebec and Somerset counties received child care referrals and information on quality through our personalized phone service or through www.ccordc.org.

“Quality for ME”, Maine’s child care quality rating system, was implemented this year and greatly benefits parents and child care providers. Parents will use ratings to understand which programs will care for their children in ways that will help them grow and prepare them for school. Child care professionals will be empowered to raise the excellence of the care and education they offer through personalized supports. We are pleased to be moving ahead in Kennebec and Somerset counties with the nearly 140 child care programs that have enrolled in the quality rating system. Sharon Abair, Education Specialist has assisted 20 programs who have made significant improvements in a variety of standards to move up one, two or three steps in the system.

To support child care program professional development we also offered:

- 23 trainings of Maine Roads to Quality, Core Knowledge Curriculum to 333 practitioners
- 97 elective trainings to 1251 practitioners
- an annual conference for 225 child care professionals from throughout the state

Staff at Child Care Options created and sustained critical community relationships across the two county area. Our goal was to partner with other organizations to reach out to those in need of child care/early learning information and ensure that child care issues are among those addressed by Kennebec and Somerset county communities. Throughout the year staff have participated in more than 200 hours of community meetings and have attended over 20 local or regional events.

“Care for ME”, a statewide program for family, friend and neighbor caregivers approved 179 new caregivers. Seventeen of the new caregivers have moved on to become State of Maine certified family child care providers. “Care for ME” was also selected by First Book and Cheerios Spoonfuls of Stories to receive 1000 books to be distributed to children being cared for by Care for ME caregivers. This partnership will provide books to children ages 4-8. Distribution will begin in October.

Funding

Federal Funds	\$3,941,866
State Funds	\$504,150
Client Fees	\$681,179
United Way	\$29,500
In Kind Contributions	\$710,014
Interest Income	\$19,492



Agency Expenses

By Program

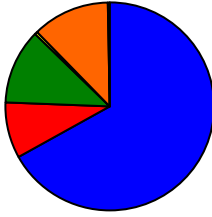
Head Start	\$2,492,211
Early Head Start	\$867,870
CACFP	\$496,136
Child Care Slots	\$437,673
Child Care Options	\$307,519
Developmental Therapy	\$161,775
Healthy Start	\$8,905
Private Child Care	\$488,838
Other Unrestricted	\$2,463
Administration	\$532,066



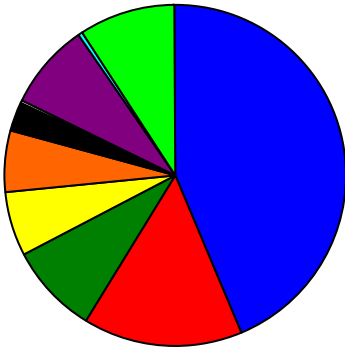
By Category

Personnel	\$2,962,247
Fringe Benefits	\$747,848
Equipment	\$15,000
Contractual	\$483,238
Occupancy	\$333,825
Food	\$182,386
Supplies	\$156,273
Travel	\$12,040
Miscellaneous	\$220,622
In Kind Contributions	\$710,014

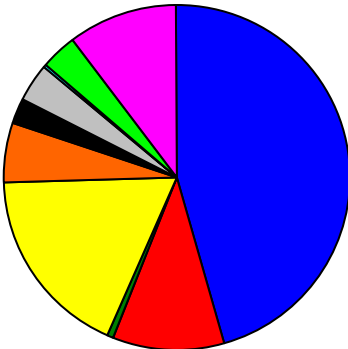




- Federal Funds 67.0%
- State Funds 8.6%
- Client Fees 11.6%
- United Way 0.5%
- In Kind Contributions 12.0%
- Interest Income 0.3%



- Head Start 42.8%
- Early Head Start 14.9%
- CACFP 8.5%
- Child Care Slots 5.8%
- Child Care Options 5.8%
- Developmental Therapy 2.8%
- Healthy Start 0.1%
- Private Child Care 8.4%
- Other Unrestricted 0.1%
- Administration 9.1%



- Personnel 45.5%
- Fringe Benefits 10.4%
- Equipment 0.5%
- Contractual 17.9%
- Occupancy 5.7%
- Food 2.4%
- Supplies 3.7%
- Travel 0.2%
- Miscellaneous 3.4%
- In Kind Contributions 10.2%

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Southern Kennebec Child Development Corporation:

I have audited the accompanying statements of financial position of Southern Kennebec Child Development Corporation (a Maine nonprofit corporation), as of May 31, 2009 and 2008, and the related statements of activities and changes in net assets; functional revenues, support, and expenditures; and cash flows for the years then ended. These financial statements are the responsibility of the corporation's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Maine Uniform Accounting and Auditing Practices for Community Agencies. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southern Kennebec Child Development Corporation, as of May 31, 2009 and 2008, and the changes in net assets and cash flows for the years then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have also issued my report dated August 11, 2009, on my consideration of Southern Kennebec Child Development Corporation's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.



Charles A. Calligan, CPA, P.A.
Manchester, Maine
August 11, 2009

SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION
STATEMENTS OF FINANCIAL POSITION
FOR THE YEARS ENDED MAY 31, 2009 AND 2008

	----- 2009 -----		----- 2008 -----		
ASSETS	Temporarily Restricted	Unrestricted	Temporarily Restricted	Unrestricted	Total
CURRENT ASSETS					
Cash	\$12,788	\$ 705,895	\$114,697	\$ 638,268	\$752,965
Restricted cash	-	-	-	-	-
Petty cash	-	100	-	100	100
Accounts receivable	-	186,257	-	115,279	115,279
Grants receivable	-	197,920	-	393,349	393,349
Prepaid expense	-	52,482	-	35,683	35,683
Total current assets	12,788	1,142,654	114,697	1,182,679	1,297,376
LONG TERM ASSETS					
Land	-	130,000	-	130,000	130,000
Building	-	1,196,224	-	1,196,224	1,196,224
Equipment	-	498,115	-	605,363	605,363
	-	1,824,339	-	1,931,587	1,931,587
Less Accumulated Depreciation	-	(636,475)	-	(513,116)	(513,116)
Total long term assets	-	1,187,864	-	1,418,471	1,418,471
TOTAL ASSETS	12,788	2,330,518	114,697	2,601,150	2,715,847
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts payable	-	91,893	-	182,092	182,092
Accrued payroll	-	104,382	-	106,107	106,107
Accrued compensated absences	-	58,811	-	58,830	58,830
Accrued payroll taxes	-	4,949	-	5,482	5,482
Refundable advances	-	-	-	-	-
Total current liabilities	12,788	260,035	114,697	352,511	467,208
NET ASSETS	12,788	2,070,483	114,697	2,248,639	2,248,639
TOTAL LIABILITIES AND NET ASSETS	\$12,788	\$2,330,518	\$114,697	\$2,601,150	\$2,715,847

The accompanying notes to financial statements are an integral part of this statement.

Funding

Federal Funds	\$3,949,036
State Funds	\$349,700
Client Fees	\$611,886
United Way	\$29,300
In Kind Contributions	\$748,586



Agency Expenses

By Program

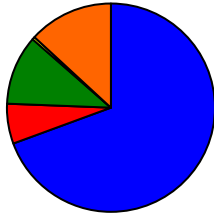
Head Start	\$2,640,354
Early Head Start	\$1,167,625
CACFP	\$513,902
Child Care Slots	\$485,219
Child Care Options	\$345,222
Private Child Care	\$536,186



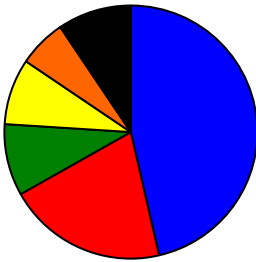
By Category

Salaries & Wages	\$2,918,382
Fringe Benefits	\$796,953
Equipment	\$8,000
Contractual	\$461,061
Occupancy	\$299,812
Food	\$170,925
Supplies	\$111,480
Travel	\$5,500
Miscellaneous	\$167,809
In Kind Contributions	\$748,586

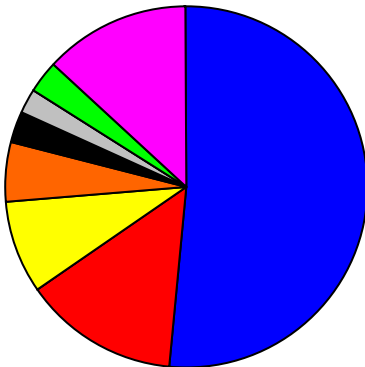




- Federal Funds 69.4%
- State Funds 6.2%
- Client Fees 10.8%
- United Way 0.5%
- In Kind Contributions 13.1%



- Head Start 46.4%
- Early Head Start 20.6%
- CACFP 9.0%
- Child Care Slots 8.5%
- Child Care Options 6.1%
- Private Child Care 9.4%



- Personnel 51.3%
- Fringe Benefits 14.0%
- Equipment 0.1%
- Contractual 8.1%
- Occupancy 5.3%
- Food 3.0%
- Supplies 2.0%
- Travel 0.1%
- Miscellaneous 3.0%
- In Kind Contributions 13.1%

SPECIAL COMMUNITY PARTNER RECOGNITION

We gratefully recognize the Kennebec Valley Dental Health Center and Kim Gordon, Executive Director, for providing a dental home in our community that is open to and recognizes the importance of routine preventive oral health care for young low-income children in our community.



SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

337 Maine Avenue, Farmingdale, ME 04344

T: (207) 582-3110 F: (207) 582-3112

E: info@skcdc.org W: www.skcdc.org

An Equal Opportunity – Affirmative Action Employer

A United Way Member Agency

Funded in part by the Maine Department of Health & Human Services, and the Federal Administration for Children & Families

In complying with the letter and spirit of applicable laws and pursuing its own goals of pluralism, the Southern Kennebec Child Development Corporation shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veterans status and shall comply with Section 504, Title IX, and the ADA in employment, education, and all other areas of the Agency.